

**The
Overlake
School**

www.overlake.org



**20301 N.E. 108th Street
Redmond, Washington 98053
PHONE: 425-868-1000
FAX: 425-868-6770**

Guest Information

Guest Pass for _____ Grade _____

School Attending Currently _____ Not Attending School

Time: _____ Date: _____ Location of Event Attending: _____

Parent/Guardian Name _____ Phone Number where parents can be reached _____

Completed Applications should be turned into the Dean of Students ASAP. No form = No entry into dance..

Students attending an Overlake School event must abide by the following regulations:

- Submit this completed form to the Dean of Students at The Overlake School
- Student must enter and leave with his/her guest
- Guests must show valid ID (ASB card, Photo ID)
- All guests must be under the age of 21
- All guests are subject to the rules and guidelines that are outlined in the The Overlake School student handbook while they are attending an Overlake Event.

Overlake Student Information:

Name: _____ Grade _____

Signature: _____ Phone #: _____

Overlake Student's Parent/Guardian Information:

Name of Parent/Guardian: _____ Date: _____

Signature: _____

Telephone # where you can be reached: _____

Please have an administrator at the guest student's school sign off and acknowledge that this guest has an acceptable behavior record and is eligible to attend events at our school and is therefore eligible for the event at The Overlake School.

Administrator's Name: _____ (Please Print)

Please attach a copy of business card here.

Administrator's Signature: _____