

Agreement to Run for Officer of the Middle School ASB

I understand that it is a privilege to be a candidate for officer of the Overlake MS Associated Student Body.

The objectives of the Middle School A.S.B. are:

- to give members the opportunity to learn the rights, duties and privileges of self-government and representative government
- to promote general activities and school projects
- to promote school spirit
- to promote and improve student life
- to have a process by which to solve issues concerning student life

The objectives were written with the chief goal of making Overlake a better place through student leadership. The M.S.A.S.B. will allow students to learn more about responsibility, leadership, communication skills, and working with others.

I also understand that if I am elected, I will be looked upon as a leader by both my peers and the faculty of The Overlake School. As a member of the M.S.A.S.B., I shall be expected to conduct myself with the highest level of integrity. Among my responsibilities will be to:

- Maintain or improve my academic performance
- Conduct myself appropriately in all aspects of student life
- Fulfill specific duties of the office as outlined in this excerpt from the M.S.A.S.B. Constitution

ARTICLE III. Officers and Duties

Section I. Officers of the M.S.A.S.B shall include:

President

Vice-President

Secretary

Section II. Duties of officers

A. The duties of the M.S.A.S.B President shall be to:

- Preside over Council meetings
- Appoint student committees
- Enforce the constitution
- Call special sessions of the Council when necessary with the approval of the Student Council advisor
- Attend and report to the Parent Faculty Staff Association about all student activities when necessary
- Represent the M.S.A.S.B and Student Council for certain public occasions
- Assume any other duties deemed necessary by the Council and/or Council advisor
- Chair a Council committee as needed
- Be the foremost authority on all M.S.A.S.B activities.

B. The duties of the Vice President shall be to:

- Take over in the absence of the President.
- Assume the duties of the president if the office becomes unoccupied
- Assist the President in accomplishing his/her duties or other duties as directed
- Inform all members of the Student Council of upcoming meetings
- Chair a Council committee as needed
- Make a report to the Council about the treasury and budget

C. The duties of the Secretary shall be to:

- Record and distribute the minutes of the Council meetings as directed
- Take care of all correspondence to and from the Council
- Take attendance at Council meetings and report attendance to all homerooms
- Keep records of committee reports and correspondence
- Chair a Council Committee as needed
- Assist the other officers
- Take notes during Middle School Announcements and distribute to all homerooms

ARTICLE IV. Qualifications of Middle School Associated Student Body Officers

- A. The President shall be a member of the eighth grade class for the year in which they are to serve.
- B. The Secretary and Vice-President may be members of the seventh or eighth grade class for the year in which they are to serve.
- C. Each of the elected officers shall be a student in good standing academically and behaviorally. Any student seeking a M.S.A.S.B office may not have been on academic or behavioral probation while at Overlake.

Campaign Information

All candidates must also pledge to run an ethical campaign and abide by the rules set forth by the sponsors of the student council. Campaign guidelines are listed below. Approval of any aspect of campaigning (even if not specifically listed below) is at the discretion of the ASB Advisors/MS Head.

Guidelines for election campaigning:

- Bribing of any sort is not allowed
 - No give-aways - including candy, campaign buttons, etc
- 10--8.5x11 campaign posters
 - Posters must be approved by Mr. Davidson before displaying
 - Posters must not in any way use questionable slogans or pictures—if you think that it is inappropriate, it probably is
 - Posters must not in any way display any group stereotyping images—if you think it is inappropriate, it probably is
 - No professionally done flyers or poster boards will be allowed. All work must be done by the student candidate
- Campaign for yourself and not against others—what will you do if elected
- Campaigning in 5th and 6th grade classrooms is by permission of the teacher only
- We expect everyone to campaign in good faith
- All posters must be removed after elections are completed

Guidelines for election speeches:

- Every candidate must give a speech
- Speeches are given to the entire Middle School during a special assembly
- Speeches may be no more than 3 minutes long
 - The focus of your response should be on your own personal characteristics; what you think makes you a good role model and leader; and possibly share ideas for problems you have seen or heard about. It should not focus on the other people running or be a list of promises of things to come.*
- YOUR SPEECH MUST BE APPROVED BY MR. DAVIDSON! Be sure to take a printed copy to him no later than 3:15pm on Thursday, September 7. No unapproved speeches will be allowed to be given!
- Historically, candidates who have given more serious speeches have done better in the election
- No props may be used during the speech, and no added assistance from classmates—give your own speech

Important Note about MS ASB Meeting Schedule:

- During the 1st quarter, the MS ASB meets during Wednesday lunch period and will have a kick-off retreat in late September
- During the 2nd quarter, the MS ASB will meet during the club blocks on both B and F days.
- During the 3rd and 4th quarters, the MS ASB meets during Wednesday lunch period.

So, ASB Officers and Representatives must understand that they will only be able to participate in three clubs this year.

**MSASB Election
Signature Page**

In order to run for M.S.A.S.B., you must obtain the endorsement and signature of each person listed below. Return this page (keep the rest of the packet) to Mr. Davidson according to the timeline listed below.

- Wednesday, September 6th – Interest Forms (signed) are due by 12:00pm to Mr. Davidson
- Tuesday, September 5th through Friday, September 8th – Campaigning period for ASB Officer Candidates
- Friday, September 8th – ASB Officer Election Day: speeches during assembly time; voting online

I, _____ have read, understand, and agree to all of the information regarding the M.S.A.S.B. and the officer elections, including the campaign timeline. I agree to uphold the goals of the student government if elected to office. I also understand that ASB meetings during the 2nd quarter will take place during club time, so I will not be able to participate in a different club during that quarter.

Student Signature

Election Endorsements

Parent Signature _____

Head of Middle School Signature _____

CIRCLE INTENDED OFFICE

President
(must be in 8th grade)

Vice-President
(may be in 7th or 8th grade)

Secretary
(may be in 7th or 8th grade)