

COVID Safety Protocol - Overlake Transportation

As we begin our return to on-campus, hybrid classes, we will be offering bus transportation service to our families. Given the COVID-19 environment, the safety of our drivers, students, and coaches is paramount. Overlake has been focused on implementing best industry standards for COVID-19 safety practices as it relates to bus transportation. Below are the practices we will be implementing.

General Bus Safety:

- In order to allow for safe distancing between drivers and passengers we will use half the bus capacity. In other words, a bus that would normally hold 54 passengers will be reduced to 27 passengers. Our small buses, which normally hold 14 passengers will be reduced to 7 passengers.
- All passengers and drivers will be required to wear a mask at all times.
- Eating and drinking on the bus will not be allowed to ensure our passengers keep their masks on during the trip.
- Temperature checks will be taken each day for both our drivers and all passengers.
- The windows and vents on the buses will be opened to allow for maximum ventilation.
- For bus loading will be having students seat in the back of the bus to the front. Unloading will be from the front of the bus to the rear. This will help to ensure distancing for loading/unloading.

Bus Sanitation:

- Before each route (morning/afternoon/activity/sports trips) we will be conducting a deep interior sanitation:
 - We will be using an electrostatic cleaner. This is the same process used by major airlines, trains, etc. This cleaning process has a very short “germ kill-time” and will be sprayed throughout the entire bus.
 - Additionally, high touch areas (e.g. tops of seats, handrails, etc.) will be additionally cleaned via a wipe-down process.

Again, for the benefit of our families, your Overlake Transportation Team is committed to ensuring the safest transportation environment possible!

Sincerely,

Bill Neil

Director of Overlake Transportation