

Dear Overlake Community,

As the coronavirus outbreak continues to impact our region, our administration team, along with members of our risk management committee have been meeting each morning to discuss the best way forward in this uncertain time. Today, we decided to extend the learning opportunity for our faculty this Friday morning, so they can receive additional training on online tools and platforms to assist them in the advent of a prolonged school closure.

The training has been extended so that our class schedule for Friday has shifted to a late start schedule. **Students should arrive on campus Friday ready for class beginning at 9:30am.**

For Upper School students this means there will be no first block and they will begin their day with the Writer’s Symposium assembly in Fulton. They will then proceed to follow the rest of the US late day schedule listed here:

Writer’s Symposium.....9:35-10:25
B BLOCK.....10:30-11:10
C BLOCK.....11:15-11:55
US LUNCH.....11:55-12:30
A BLOCK12:30-1:10
D BLOCK1:15-1:55
E BLOCK..... 2:00-3:00

For Middle School students, their day will also begin at 9:30 and will follow the late start schedule listed here for an E day:

Study Hall.....9:35-10:25
B BLOCK.....10:30-11:10
LUNCH.....11:10-11:45
C BLOCK.....11:45-12:25
A BLOCK.....12:30-1:10
D BLOCK.....1:15-1:55
E BLOCK.....2:00-3:00

There are several upcoming school events that remain on the calendar and are entirely optional to attend. Beginning with Upper School Curriculum Night this evening, followed by Writer’s Symposium Friday evening and the all-school musical, Seussical, this weekend, in which students representing all grades have worked so hard to create.

In light of recommendations from public health officials at the King County Department of Health regarding people over the age of 60, or people who have compromised immune

systems, pregnant women, or people with underlying health concerns to avoid large gatherings, we are making accommodations to allow our community to watch a live stream of Curriculum Night. The links for that event are available here:

9th & 10th Grade Curriculum Night: <https://bit.ly/TOS-9-10-Curr-Night>

11th & 12th Grade Curriculum Night: <https://bit.ly/TOS-11-12-Curr-Night>

We will also video record *Seussical*, the all-school musical to share with our community at a later time.

Please know that we continue to be vigilant with modeling good hand hygiene for our students, providing extra hand sanitizers throughout campus, and have regular deep cleaning in high traffic areas, including our buses. To date, there are no known active cases of COVID-19 among our community.

These are uncertain times that challenge us as a community to come together to do the best for one another and trust in the decisions that have our community's overall health in our best interest. I will continue to update you as information comes to light.

As always, feel free to reach out to me with any questions or concerns. We will get through this.

Warmly,
Matt